



March 29, 2017

Dear Parent/Guardian,

Our office has required since our opening in July 2013 for parents/guardians of patients to accompany them to their appointments in order to discuss treatment rendered during a visit as well as review instructions and/or any and all treatment needs. We are required to obtain consent from a parent/guardian for all services and treatment which occurs for a patient in our practice. As an office, we routinely have issues with adults bringing children to their appointments without a parent or guardian who can legally consent to treatment for the child. In order for us to maintain our practice schedule and allow for patient's treatment not to be postponed, we are starting a new policy.

You as a parent/guardian can list **two adults** (over the age of 18) who can bring your child to their appointments and consent to any and all treatment needs they will need while in our office. When this adult accompanies any child to an appointment they will be asked to show a legal form of ID and if they are not listed on this document in your child's chart, the child will not be seen and will be rescheduled.

We not only have strict policies in place at our office but we also must follow strict privacy act laws and be HIPAA (Health Insurance Portability and Accountability Act of 1996) compliant in our practice. Please understand that we do not wish to cause any parent/guardian or child an inconvenience with these policies but we are required to abide by them in operating our dental practice.

The following adults can accompany and consent to any and all treatment for my child:

- 1. _____
- 2. _____

I, _____, as parent/guardian consent to the above adults accompanying my child to their dental appointment and consenting to any and all treatment for the child.

Parent/Guardian Signature _____ Date _____

Office use only:

I attempted to obtain the parent/patient's signature in acknowledgement on this document, but was unable to do so as documented below:

Date _____ Initials _____ Reason _____